



## Checklist for Completing Online Camp Forms

### Family Camp and You and Me! Camp

You can login to your account at any time from [www.campwestminster.com](http://www.campwestminster.com) by clicking the My Account link.

After you register:

- Physician's Signature and Recommendation Form:** Remember to print a copy of this for each person registered for camp, have your doctor sign the forms, and return them to the camp office by June 1. You will find this form in the **Document Center**, or attached to your original confirmation email. Please attach a copy of each person's health insurance card, also.
- Final payment is due June 1**, including the camp store deposit(s). You can make or schedule a payment by clicking **View Finances** or **Make a Payment** from your Account Detail page.
- Complete the **Family Confidential Information** by clicking the **Document Center** button to the left of the screen. Under **Online Forms**, click **Family Confidential Information**, and answer the questions completely and honestly.

Please review the following items to be sure they are completed:

- Complete each registrant's **Health History**: From **My Account**, under **Account Members**, click each registrant's name. Scroll down to the **Health History** section, and click the **Edit** button to enter, review and confirm that the information is complete and accurate. Be sure to click **Yes, this information is complete and accurate, and sign the form**.
- Add **Secondary Contact** information: This is the name of a person that we can contact in case of emergency.